

**Annual General Meeting
of Polski Koncern Naftowy ORLEN S.A.**

Ladies and Gentlemen,

We hereby give notice that an item concerning amendments to the Company's Articles of Association was placed on the agenda of the Annual General Meeting of Polski Koncern Naftowy ORLEN S.A. We propose to:

- 1) change the document which regulate the dates for calling meetings of the Supervisory Board
and
- 2) extend the scope of provisions of the Company's Articles of Association to enable the Management Board to adopt resolutions using means of remote communication.

The first of the proposed amendments is of a technical nature and its purpose is to have the issue of notifying Supervisory Board members of convened meetings regulated in the Rules of Procedure for the Supervisory Board, and not the Company's Articles of Association, as it is currently the case.

Under the second amendment, the Articles of Association would permit the Management Board to adopt resolutions by means of remote communication. Unlike in the case of the Supervisory Board, the Code of Commercial Companies does not contain any regulations in this respect. However, the legal doctrine presents a view that since Article 388 of the Commercial Companies Code directly regulates the issue of the Supervisory Board's ability to adopt resolutions using means of remote communication then, in the absence of an explicit prohibition in this respect, the Management Board should also be allowed to adopt resolutions by means of remote communication (e.g. electronically), provided that the requirement to properly notify all Members of the Management Board of such resolution being adopted and of its contents is satisfied. In practice, such solution is used quite frequently, also by companies listed on the Warsaw Stock Exchange.



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Therefore, as more effective solutions are needed to facilitate the work of the Company's Management Board, we propose that Members of the Management Board be permitted to adopt resolutions outside Management Board meetings using means of direct remote communication. This would facilitate the Management Board's day-to-day work, enabling it to pass resolutions irrespective of the place where the Management Board Members are present at a given time.

In view of the foregoing, we hereby submit the draft resolutions for consideration by the General Meeting.