

INFORMATION ON PERSONAL DATA PROCESSING

1. The controller of the personal data of PKN ORLEN S.A. shareholders who are natural persons and shareholder proxies, including ones representing shareholders who are natural persons, who are entitled to participate in the General Meeting, have demonstrated their status as shareholders or shareholder proxies, demanded to be provided with a list of shareholders entitled to participate in the General Meeting of PKN ORLEN S.A. or a list of shareholders present at the General Meeting, submitted requests to be provided with copies of motions or proposals regarding any matters on the agenda of the General Meeting, submitted a demand that the General Meeting be convened, a proposal that specific matters be placed on the agenda of the General Meeting that has been convened or submitted a draft resolution of the General Meeting (hereinafter jointly referred to as Shareholders), is Polski Koncern Naftowy ORLEN S.A. of Płock, ul. Chemików 7. The PKN ORLEN S.A. contact telephone numbers are: (48 24) 256 00 00, (48 24) 365 00 00, (48 22) 778 00 00.
2. The Data Protection Officer at PKN ORLEN S.A. may be contacted via the following email address: daneosobowe@orlen.pl.
3. The personal data of Shareholders is processed for the purpose of carrying out the General Meeting of Polski Koncern Naftowy ORLEN S.A., in particular for the purpose of meeting the obligation to make available to Shareholders a list of shareholders if so requested.
4. The legal basis for the processing of Shareholders' data is the Commercial Companies Code and the Act on Public Offering, Conditions Governing the Introduction of Financial Instruments to Organised Trading, and Public Companies.
5. The personal data categories processed by PKN ORLEN S.A. are the Shareholders' data included in the list of shareholders entitled to participate in the General Meeting, data of shareholders and their proxies included in the list of shareholders present at the General Meeting, data of shareholder proxies included in powers of proxy to represent shareholders at the General Meeting, data of shareholders and their proxies included in the request to convene the General Meeting, data of shareholders and their proxies included in the request to be provided with copies of lists of shareholders and motions or proposals regarding any matters on the agenda of the General Meeting, in a proposal that a matter be placed on the agenda of the General Meeting that has been convened or a proposal containing a draft resolution of the General Meeting.
6. Shareholders' data may be disclosed: to entities cooperating with PKN ORLEN S.A. with respect to the performance of its obligation related to the conduct of the General Meeting, and in the case of data included in the list of shareholders entitled to participate in the General Meeting or the list of shareholders present at the General Meeting, on the basis of the Commercial Companies Code – to shareholders who submit a request that they be able to inspect the list of shareholders, or that they be issued a copy of such list or be sent the list by email.
7. Shareholders' data will be stored for 1 (one) year from the date of the General Meeting of PKN ORLEN S.A. for which the data was prepared, and in the event that any General Meeting resolution is challenged – until the related legal proceedings have ended with a final court decision.
8. A Shareholder has the right to access their data and to have the data rectified or deleted or have its processing limited, as well as the right to object to the processing of the data.
9. A Shareholder has the right to bring a complaint to the President of the Data Protection Authority.
10. The Shareholders' personal data is obtained from the Central Securities Depository of Poland – Krajowy Depozyt Papierów Wartościowych S.A. of Warsaw, ul. Książęca 4, or is sent by the Shareholders or their proxies or representatives, in particular in connection with the need to demonstrate that a person has the status of a shareholder, holds a required number of shares or voting rights or that a person has the right to represent a shareholder.