## IMPORTANT NOTE:

This form, once completed and signed in accordance with the instructions contained herein, together with the originals or copies of documents confirming that the Shareholder is validly represented, may be submitted to the Company in writing. This form, once completed and signed in accordance with the instructions contained herein, may also be submitted to the Company in the PDF format as an attachment to electronic mail. In such a case, the documents confirming that the Shareholder is validly represented must also be submitted to the Company in such form as subsequent attachments. All attachments must be prepared in the PDF format. The email address for delivery of the motion to the Company: **walne.zgromadzenie@orlen.pl**.

If necessary, only pages that are relevant to the shareholder proposing the motion may be selected, filled in or copied.

Please ensure that all the data is entered correctly as motions may be reviewed and, if found to contain incorrect data, rejected.

(place)

(date)

\_, on \_

Management Board of PKN ORLEN S.A. ul. Chemików 7 09-411 Płock, Poland

## MOTION TO PLACE CERTAIN ITEMS ON THE AGENDA OF THE GENERAL MEETING OF PKN ORLEN S.A.

## I. MOVER OF THE MOTION\*1

#### **IMPORTANT NOTE:**

If the motion is proposed by a legal person, a copy of the relevant register or records of the Shareholder should be attached to this motion.

If the motion is proposed by a validly authorised representative of a Shareholder which is a legal person, then the motion should be accompanied by a copy of the relevant register confirming the Shareholder's rules of representation, and if the motion is submitted by a proxy of a Shareholder which is a legal person, the power of proxy should be attached to the motion together with a copy of the relevant register confirming the rules of representation of the Shareholder granting the power of proxy, if applicable.

The motion should also be accompanied by a certificate of the right to participate in the General Meeting (or a depositary certificate), issued by a relevant entity, confirming that the Shareholder' holds an interest in the Company's share capital required to propose the motion.

# □ \*Shareholder representing on its own at least one-twentieth of the share capital in accordance with Art. 401.1 of the Commercial Companies Code.

(full name)						
(address, post code, city/town, country)						
(registration details: court, division, entry number in the	ne National Court Register	(KRS), Indus	stry Ider	tification Nu	ımber (RE	GON))
(contact data: email, phone No.)	<u> </u>					
holding	PKN	ORLEN	S.A.	shares,	which	represent
(insert number of shares held) (insert percentage of the Company's share capital and confi						
	<u> </u>					

<sup>\*1</sup> Please tick the appropriate box to identify the Mover/Shareholder(s), and then complete the identification data and provide information about the shares held and the voting rights attached to the shares.

 $<sup>\</sup>Box^*$  Please tick the appropriate box

Motion to place certain items on the agenda of the General Meeting of PKN ORLEN S.A.

(insert number of voting rights attached to the shares held) votes at the General Meeting of PKN ORLEN S.A. convened for \_\_\_\_\_\_, which represents \_\_\_\_\_\_% of the total voting rights.

(insert percentage of the total voting rights)

## **Represented by:**

 $\square^*$  The Shareholder is a natural person and sings the motion personally.

□\* Proxv:

(proxy's details)

 $\square^*$  The Shareholder is a legal person, an institution, or another organisation

(insert data of authorised representatives of the Shareholder or specify another representation method if any)

(insert data of authorised representatives of the Shareholder or specify another representation method if any)

### Mover's signature

(legible signature of the Mover or its representatives)

\*Two or more Shareholders representing jointly at least one-twentieth of the share capital who, in accordance with Art. 401.1 of the Commercial Companies Code, have the right to propose the motion.

Number of Shareholders proposing the motion:

(insert number of shareholders)

Aggregate number of shares held by the Shareholders

(insert number of shares)

representing \_\_\_\_\_% of the share capital, (insert percentage of the total number of shares)

which carry the right to \_\_\_\_\_\_votes (insert number of voting rights attached to the shares held)

at the General Meeting of PKN ORLEN S.A., representing\_\_\_\_\_% (insert percentage of the total voting rights)

of the total voting rights.

#### **IMPORTANT NOTE:**

On the following pages, the details of all Shareholders must be completed in accordance with the instructions, and if there are more than one Shareholder, the following pages must be reproduced or copied, with subsequent Shareholders numbered accordingly, and attached to the motion. Any attachments related to particular Shareholders shall be marked clearly and legibly, and assigned to the Shareholders they relate to.

## Shareholder 1

#### (full name)

(address, post code, city/town, country)

(registration details: court, division, entry number in the National Court Register (KRS), Industry Identification Number (REGON))

	(contact data	: email. ph	one No.)								
						_ PKN	ORLEN	S.A.	shares,	which	represen
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					erring the rig	ght to _					
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represe	<u></u>						ntage of the		ting rights)		
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	Represent	ted by:									
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		•			(prov	v's dotail	(c)				-
						y S uciali	3 <i>)</i>				
		narenoio	ter is a leg	jai person, a	an institution	, or and	other orga	inisati	on		
	(insert data o	of authoris	ed represent	atives of the S	hareholder or s	pecify ar	nother repre	sentatic	on method	if any)	
	line of data	of outboxio	ad rankaaan	atives of the S	hareholder or s	nooifiyor	athar ranka	oontotio	n mathad	if any ()	
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 $\Box^*$  The Shareholder is a natural person and sings the motion personally.

□\* Proxy:\_\_\_\_\_

(proxy's details)

 $\square^*$  The Shareholder is a legal person, an institution, or another organisation

(insert data of authorised representatives of the Shareholder or specify another representation method if any)

(insert data of authorised representatives of the Shareholder or specify another representation method if any)

Motion to place certain items on the agenda of the General Meeting of PKN ORLEN S.A.

Mov	/er's signa	<u>iture</u>									
	ble signature (			esentative)							
Sha	areholder	3									
	(full name)										
	(address, po	ost code, c	ity/town, cour	ntry)							
	(registration (REGON))	details: c	ourt, division	n, entry numbe	er in the Natio	nal Cou	ırt Register	<sup>-</sup> (KRS),	Industry	Identifica	ation Number
	(contact data holding %					PKN	ORLEN	S.A.	shares,	which	represent
	(insert num) of the Cor	npany's ber of votir	share caping rights attac	tal and conf	,	hť to _	of	PKN		RLEN	 S.A.,
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	Represer	ted by:									
	$\square^*$ The S	Sharehol	der is a na	tural person	and sings th	ie moti	on perso	nally.			
	□* Proxy	/:									_
	$\square$ * The S	Sharehol	der is a leo	al person, a	<i>(proxy</i> an institution,	's <i>detail</i> : or and		anisatio	on		
										if any d	
					hareholder or sp	-					
	(insert data	of authoris	sed represen	tatives of the Si	hareholder or sp	becify an	other repre	sentatio	n method	if any)	
Μον	/er's signa	ture									
(legit	ble signature	of the Mov	er or its repre	esentative)							
Sha	areholder	<b>X</b> *1									
	(full name)										
	(address, po	ost code, c	ity/town, coui	ntry)							
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represe	enting				_% of the to	tal voti	ing rights	total voi	ting rights)		,

Motion to place certain items on the agenda of the General Meeting of PKN ORLEN S.A.

(proxy's details)

#### **Represented by:**

 $\square^*$  The Shareholder is a natural person and sings the motion personally.

Proxv:

 $\square^{*}$  The Shareholder is a legal person, an institution, or another organisation

(insert data of authorised representatives of the Shareholder or specify another representation method if any)

(insert data of authorised representatives of the Shareholder or specify another representation method if any)

## Mover's signature

(legible signature of the Mover or its representative)

## **II. CONTENTS OF THE MOTION**

Pursuant to Art. 401.1 of the Commercial Companies Code, the Mover requests that the following matters be placed on the agenda of the General Meeting of PKN ORLEN S.A. of Plock convened for

2

(insert date of the General Meeting)

(specify all matters/items with reasons or draft resolution for the proposed matter/item)

## SIGNATURE OF THE MOVER/MOVERS:.....

.....

(legible signature of the Mover/Movers or their representatives in the form allowing to assign them to a particular Mover/Movers or their representatives)